

# **Microsoft Office | Excel**

Excel is a great program for creating spreadsheets, and analyzing data. It gives you the ability to keep track of and manage your data.

## **How are Acadia Professors using it?**

---

Faculty download Excel files from ACME that contain their class lists and use them to keep track of student marks.

Professors use Excel for its excellent graphing capabilities to demonstrate data. This is used a lot in the science and sociology departments

The business department uses Excel to test students by having them create a financial template through assignments and then testing them using the template the students created.